

BUDGET / FACILITIES SUBCOMMITTEE MEETING

MINUTES

Monday, August 25, 2014

Mt. Hope High School Cafeteria

Present

Subcommittee: Susan Rancourt, Chair; John Bento, Marjorie McBride and Paul Silva

School Committee, Administration and Staff: Karen Lynch, John Saviano, Mario Andrade, Superintendent; Diane Sanna, Assistant Superintendent; Pauline Silva, Director of Finance and Administration, Christy Belisle, Athletic Director and George Simmons

Susan R. called the meeting to order at 6:06 PM.

APPROVAL OF MINUTES

MOTION: Paul S. made a motion to approve the minutes of the July 21, 2014 and July 28, 2014 meetings; seconded by Marj M. The motion passed unanimously.

ACTION ITEMS:

MHHS Athletic Field Drainage and Redesign Bid

MOTION: Paul S. made a motion to approve moving forward for a full School Committee vote the MHHS Athletic Field Drainage and Redesign Bid; seconded by John B.

DISCUSSION: George S. shared his bid recommendation for the MHHS Athletic Field Drainage and Redesign work. Pauline S. commented that two bids were received in response to the RFP. However, each of the bidders responded differently which gave her the impression that they did not understand the RFP as written. After much discussion, a consensus was reached to table the motion in order to allow time to schedule interviews with both companies who submitted bids to do the work on the MHHS Athletic Fields to ensure the School Department and those bidding are on the same page. The interviews will be conducted prior to the next Budget/Facilities Subcommittee meeting scheduled for September 15, 2014 at which time a consolidated plan will be presented.

MOTION: Marj M. made a motion to table the current motion regarding the MHHS Athletic Field Drainage and Redesign bid; seconded by Paul S. The motion passed unanimously.

Guiteras Baseball Field Bid

Paul S. stated, by way of review, that the Budget/Facilities

Subcommittee, at a previous meeting, had already approved moving forward to the full School Committee the bid for the Guiteras Baseball Field work. He requested that the Guiteras Baseball Field Bid be placed back on the Budget/Facilities Subcommittee agenda this evening for further discussion due to concerns brought to his attention regarding the amount of money being designated to spend on this project. Pauline S. commented that the bid was completed in parcels with a separate bid for each enhancement.

In an effort to be fiscally responsible, a consensus was reached to install fencing and to address only basic repairs. Due to the above agreed upon changes in the work that will be done on the Guiteras Baseball field, George S. stated that a new bid should be posted.

MOTION: Marj M. made a motion requesting that the School Committee Chairman remove the Guiteras Baseball Field bid from this evening's School Committee Meeting agenda with a brief explanation to the public explaining the reasons behind this change. The motion passed unanimously.

MOTION: Paul S. made a motion to ask the Superintendent to confirm the basic repair work necessary in order to generate a new RFP which will be voted upon at the next Budget/Facilities Subcommittee meeting; seconded by Marj M. The motion passed unanimously.

OLD BUSINESS

FY15 Summer Projects Update

Pauline S. reported that there were 63 summer projects listed for completion. To date, 56 of those projects are totally finished with a completion rate of 89%. Seven small jobs remain unfinished at this time. George S. stated that the seven remaining jobs are small in nature and their completion was delayed due to timing issues with certain components of the jobs. Pauline S. stated that the summer projects were completed with one-third reduction in buildings and grounds staff.

KMS Field Update

John B. reported that he met with John Massed, Publics Works Director for the Town of Warren. The viewpoint conveyed by the Town of Warren was that any improvements made to the KMS field would be paid for by the School Department and the Town of Warren would maintain the fields. John B. spoke with the Town of Warren regarding instituting a simple MOA with the Town of Warren and the Town of Bristol regarding field maintenance falling under the Town's jurisdiction with a stipulation that if the maintenance work is not being completed, there would be recourse that could be taken by the School Department. John B. stated that he will give another update at the next Budget/Facilities Subcommittee meeting.

Andrews School Pipe Insulation Update

Pauline S. reported that no bids were received for the work on the Andrews School Pipe Insulation which would address the mold

abatement, replacement of the moldy insulation and fix the HVAC system. George S. and the buildings and grounds crew were able to successfully abate the mold. He reported that the classrooms are now safe. Pauline S. reported that SMMA stated that due to the fact that the mold has already been abated, the RFP will be written to just include the HVAC system and should generate responses.

School Physician Update

Pauline S. reported that no bids were received for the School Physician position. A third bid has been posted with responses due by September 3rd. Pauline S. reported that she has done a lot of outreach and currently there are two doctors who will be responding to the current RFP. Each doctor has a unique scheduling situation that could prevent them from serving in one capacity or another as the School Physician. A suggestion was made to split the position between the two potential bidders to suit their schedules. A consensus was reached by the Budget/Facilities Subcommittee and Administrators to meet with the two doctors who have shown an interest in the RFP.

FY14 Budget Update

Pauline S. had nothing new to report

FY15 Budget Update

Pauline S. had nothing new to report.

Next meeting – Monday, September 15, 2014

Adjournment:

**MOTION: At 6:54 p.m. Paul S. made a motion to adjourn the meeting;
Marj M. seconded.**

The motion passed unanimously.

kd